附件2：

Review/客户评价模板

**第一部分：服务提供商有关信息：**

服务提供商企业全称：

服务提供商企业官网网址：

服务提供商企业联系人姓名：

服务提供商企业联系人座机/手机：

服务提供商企业联系人邮箱：

**第二部分：服务提供商服务过的客户评价信息：**

Full name:

您本人的全名：

Position, Company Name (e.g., VP Marketing, Clutch):

您的职位、您所在公司名称(例如，营销副总裁，Clutch) :

Industry:

行业:

Attribution (check one):

署名情况（单选）:

[ ] Attribute – Your name and company name are on the review/署名-您的姓名和公司名会显示在Review中

[ ] Anonymous /匿名

[ ] Personally attributed, company anonymous/个人署名，公司匿名

[ ] Personally anonymous, company attributed/个人匿名，公司署名

Your Company Size (check one):

您的公司的规模（单选）：

[ ] 1-10 Employees/1-10名员工

[ ] 11-50 Employees/11-50名员工

[ ] 51-200 Employees/51-200名员工

[ ] 201-1,000 Employees/201-1,000名员工

[] 1,001-5,000 Employees/1,001-5,000名员工

[ ] 5,001-10,000 Employees/5,001-10,000名员工

[ ] 10,000+ Employees/10,000 + 员工

Location (City, Country):

所在位置（城市，国家）：

Project Cost (if confidential, please check confidential and include a confidential cost):

项目费用（如果此项信息保密，请选择保密选项，并给到需要保密的费用信息）:

[ ] Less than $10,000 /少于10,000美元

[ ] $10,000 to $49,000/10,000美元至49,000美元

[ ] $50,000 to $199,999/50,000美元至199,999美元

[ ] $200,000 to $999,999/200,000美元至999,999美元

[ ] $1,000,000 to $9,999,999/1,000,000美元至9,999,999美元

[ ] $10,000,000+/10,000,000美元以上

[ ] Confidential (please include a confidential cost) / 保密(请给到需要保密的费用信息)

Project Length

项目长度

(Month Year – Month Year) or (Month Year – Ongoing):

（XXXX年XX月- XXXX年XX月）或（XXXX年XX月-至今持续进行）

Review Body:

评价主体：

BACKGROUND

背景

Introduce your business and what you do there. **What does your business do and what is your role at your company?**

请介绍您所在公司以及您在贵司从事哪些工作。贵司是做什么的以及您在贵司担任的职务？

OPPORTUNITY / CHALLENGE

机会/挑战

What business challenge were you trying to address with the vendor? **What is the main reason you hired the service provider?**

贵司当时想和该服务提供商处理/解决哪些业务挑战？贵司当时选择雇用该服务提供商的主要原因是什么？

SOLUTION

解决方案

What was the scope of their involvement? **How exactly did the service provider help your company? What services did they provide for you? What technologies did they use? What was the process you went through with the service provider? (At least 5 sentences long)**

该服务提供商参与的范畴是什么？该服务提供商究竟是如何帮助贵司的？该服务提供商为贵司提供了哪些服务？该服务提供商使用了什么技术？贵司和该服务提供商合作的流程是怎样的？（至少回答5句话长度）

**From the service provider’s company,** what is the team composition? **How many teammates did the service provider have to help your business? What were their roles (if you know them)?**

**针对服务提供商的公司，服务提供商为完成贵司业务/项目所提供服务的团队构成是怎样的？该服务提供商为完成贵司业务/项目安排了多少团队成员？这些团队成员的担任的职务是什么（如果您了解）？**

How did you come to work with the vendor? **Where did you find the vendor? Was it a recommendation from a colleague or did you do research online? What stood out about**

贵司是如何与该服务提供商一起合作的？您是从哪找到的该服务提供商的？是否是来自同事的推荐或是否是您通过线上搜索研究发现？该服务提供商的突出点/出色之处是什么？

How much money have you invested with them? **If confidential, you can skip this question**

贵司对该服务提供商投入了多少？如保密，您可以跳过回答此问题。

What is the status of this engagement? **Is the project/partnership still ongoing or has it ended? If it ended, when did it end?**

此次项目合作开展情况如何？项目/合作关系是否还在进行中？或是否已经结束？如果结束了，什么时间结束的？

RESULTS & FEEDBACK

结果及反馈

What evidence can you share that demonstrates the impact of the engagement?

请您分享一下能够证明合作产生影响的有关凭据。

How did the vendor perform from a project management standpoint?

从项目管理的角度来看，该服务提供商的表现如何？（如：该提供服务提供商和贵司是如何沟通交流的？沟通交流的情况如何？以及该服务提供商和贵司之间相互沟通使用什么工具？）

What did you find most impressive about them?

您认为该服务提供商哪里最令您印象深刻？

Are there any areas they could improve?

该服务提供商还有什么地方需要改进吗？

RATINGS

评分

Please update the star ratings using ½ increments from 0.5 – 5. Also, feel free to leave a brief statement qualifying the rating.

请以0.5分为增量单位，从0.5-5中选择更新星级评分。同时，请留下您打出该评分的简要原因说明。

Quality of Services and Deliverables:

该服务提供商的服务质量和交付成果情况：

Scheduling and Meeting Deadlines:

该服务提供商所计划和最终实现的截止日期情况：

Cost as in Value for Money:

该服务提供商成本的性价比如何：

Willingness to Recommend:

您是否愿意推荐该服务提供商：

Overall Score (Please note, this is not an average of the above):

总分（请注意，此项不是以上各项的平均值，依旧是5分制）：

For Verification Purposes only (This will not show up on the review)

只为核验目的（这项将不会被展示在Review评价内容上，至少填写其中两项）

Professional Email/您的官方邮箱：

Company Website/贵司公司官网：

Wechat/LinkedIn/您的微信或Linkedin：

Other Verification/其他可供核验的内容：